



## International Dark Sky Places Program Annual Reports

To ensure that International Dark Sky Places continue to be exemplary in their protection and restoration of natural lightscapes, IDA will periodically reevaluate each site in the program. To this end, each year International Dark Sky Places are required to submit an **Annual Report** to IDA, detailing activities and progress towards meeting requirements during the previous twelve months.

### **Annual Reports are due October 1**

IDA does not have any firm requirements as to the contents or structure of the Annual Reports; rather, we want to give each International Dark Sky Place the chance to highlight the dark sky conservation successes the place manager deems most important. Below you'll find content suggestions on the type of information we are looking for.

### Content Suggestions:

#### **General Information**

- Current information for the site IDA contact(s)
- Place statistics - Estimated number of site visitors and/or site population in the last year

#### **Lighting**

- What year was your site awarded International Dark Sky Place status? What percentage of your site's lighting is in compliance with its Lighting Management Plan?
- If the site currently has Provisional status, what work has been done in the past year to move towards full designation?

#### International Dark Sky Parks, Reserves, Sanctuaries:

- Were any new lighting projects completed this year? If so, please describe.
- Is any lighting within the Place non-compliant with the LMP (as permitted at the time of IDA designation)? If so, what is the plan to bring the remainder into compliance within the allowed window of time?
- Was any new territory added to the Place? If so, does any lighting on it comply with the LMP? If lighting on new territory doesn't comply, is there a plan to bring it into compliance?

#### International Dark Sky Communities:



- Were any changes made to local/municipal outdoor lighting policy in the past year? If so, describe and include text of any code language added or changed.
- Were there any new municipal lighting installations (or similar, large-scale installations on commercial property) built in the last year to show as examples built to your dark sky-friendly code?

### **Sky Quality**

- Were sky quality data taken in the past year? If possible, include a table or figure showing the information.
- Did sky brightness increase over the previous year? Decrease?
- Is a permanently mounted sky monitor installed, or are there plans to install one?

### **Outreach**

- How many outreach programs were offered this year? Please describe and include photos if possible.
- What was the estimated attendance for each outreach program? Total for the year?
- Were any new outreach programs started this year? If so, are they complete or ongoing?

### **Conservation and Research**

- Any ongoing conservation and/or research programs at the site? If so, who runs them, and what are the goals?
- Are there any new research results to report? Have any been published this year?

### **Funding**

- Is the Place currently administering any grants related to dark-skies programming? If so, please describe.
- Were any new grants awarded to the Place this year?
- Are there plans to apply for any future grants?
- Do you have any data on the economic benefits of the International Dark Sky Place designation?

### **Arts and Culture**

- Is any programming ongoing or planned blending the arts/culture with dark skies? If so, please describe.

### **Community and Media Relations**

- Any new media coverage you would like us to know about? May include e.g., PDFs as attachments
- Any engagement with local governments, community organizations, or private landowners in the past year to report?



### Engagement with IDA

- Did the Place work with the International Dark-Sky Association in an additional capacity? For example, partnership with another IDSPPlace, collaboration with local Chapter, attendance at IDA Annual General Meeting, etc. If so, please describe.

### Annual Report Logistics:

IDA staff will use the contents of IDSP Annual Reports to measure the program's effectiveness as a dark sky conservation and outreach tool, to inform the larger IDA audience of International Dark Sky Place's impact on the dark sky movement, and to ensure the integrity of the IDSP Program.

Annual Reports should be submitted by **October 1st**. Please submit your report in PDF format. Once reviewed, IDSP Annual Reports will be published to each Place's IDA webpage. If you are looking for examples of previous Annual Reports, visit [darksky.org/idsp](https://darksky.org/idsp).

If an Annual Report is considered incomplete by IDA staff, the Place will need to make arrangements to resubmit a sufficient report. Failure to submit an Annual Report by the October 1st deadline may result in suspension of the IDSPPlace status. Furthermore, failure to submit Annual Report in two consecutive years warrants immediate revocation of International Dark Sky Place status.

We look forward to learning more about the successes of your International Dark Sky Place! If you have any questions or need additional support with your Annual Report, please contact the IDSP Program staff.